

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	Social Workers Registration Board
<b>Chief Executive</b>	Sean McKinley (1 July 2016 - 3 February 2017) Jan Duke (Acting CE 6 February - 30 June 2017)
<b>Disclosure period</b>	1 July 2016 to 30 June 2017

### International, domestic and local travel expenses

*All expenses incurred by CE during international, domestic and local travel. For international travel, group expenses relating to each trip.*

#### International Travel (including travel within NZ at beginning and end of overseas trip)\*\*

Date(s)	Cost (NZ\$) (exc GST / inc GST)***	Purpose of trip (eg attending XYZ conference for 3 days)****	Nature (eg hotel, airfares, taxis, meals & for how many people, other costs)
30/09/2016	1,519.10	Clear conference	hotel accomodation
30/09/2016	69.85	Clear conference	taxi fare
30/11/2016	350.87	Clear conference	hotel accomodation
30/11/2016	17.39	Clear conference	US customs
31/01/2017	219.54	Clear symposium	meals
31/01/2017	179.94	Clear symposium	taxis
31/01/2017	290.96	Clear symposium	hotel accomodation
31/01/2017	976.45	Clear conference	hotel accomodation
26/07/2016	8,320.00	Clear conference	airfares to USA return
25/07/2016	799.8	Clear conference	internal USA airfares
05/12/2016	2,360.00	Clear symposium	airfares to USA return
18/07/2016	1,459.50	Clear symposium	internal USA airfares

**Sub total** **\$16,563.40**

#### Domestic Travel (within NZ, including travel to and from local airport)

Date(s)	Cost (\$) (exc GST / inc GST)***	Purpose (eg visiting district office for two days...) ****	Nature (eg hotel, airfare, meals & for how many people, other costs)
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31/07/2016	291.69	rental car	attendance at tangi
31/07/2016	38.89	petrol	attendance at tangi
31/10/2016	38.26	conference attendance	wellington airport parking
31/10/2016	213.97	car rental	christchurch
30/11/2016	270.07	car rental	attend conference, Massey Uni,
31/11/2016	41.78	petrol	petrol for Palmerston North
<b>Sub total</b>	<b>\$602.97</b>		
<b>Local Travel (within City, excluding travel to airport)</b>			
<b>Date</b>	<b>Cost (\$ (exc GST / inc GST)***</b>	<b>Purpose (eg meeting with Minister) ****</b>	<b>Nature (eg taxi, parking, bus)</b>
<b>Sub total</b>	<b>\$1,205.94</b>		
<b>Total travel expenses \$18,372.31</b>			
<b>Notes</b>			
* Headings on following tabs will pre populate with what you enter on this tab			
** Group expenditure relating to each overseas trip			
*** Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive			
**** Please include sufficient information to explain the trip and its costs including destination and duration.			
Sub totals and totals will appear automatically once you put information in rows above.			
Mark clearly if there is no information to disclose.			

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### Hospitality

*All hospitality expenses provided by the CE in the context of his/her job to anyone external to the Public Service or statutory Crown entities.*

#### Hospitality Offered to Third Parties

Date	Cost (\$) (exc GST / inc GST)**	Purpose (eg, hosting delegation from China)	Nature (what and for how many eg dinner for 5)	Reason (eg building relationships, team building)	Location/s
31/10/2016	86.96	farewell to Board member	acknowledgment for departing Board member		Wellington
31/10/2016	56.52	lunch	event with speakers at Institute of Directors event	relationship management	Wellington
31/10/2016	46.96	lunch	with Board member	relationship management	Wellington
31/11/2016	48.7	lunch		relationship management	Wellington

<b>Total expenses</b>	<b>\$239.14</b>
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<b>Notes</b>	
Third parties include people and organisations external to the public service or statutory Crown entities.	
* Headings on this tab will be pre populated with what you enter on the Travel tab	
** Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive	
Total cost will appear automatically once you put information in rows above.	
Mark clearly if there is no information to disclose.	

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### Gifts and Benefits over \$50 annual value\*\*

*All gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the CE by people external to the organisation*

#### Gifts and hospitality

Date	Description ** (e.g. event tickets, etc)	Offered by (who made the offer?)	Estimated value (NZ\$) (exc GST / inc GST)***	Comments

<b>Total gifts &amp; benefits</b>	No. of items =	<b>\$0.00</b>
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<b>Notes</b>			
* Headings on this tab will be pre populated with what you enter on the Travel tab			
** All gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the CE by people external to the organisation			
A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.			
Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).			
*** Mark clearly if cost include GST or not. Be consistent - all GST exclusive or all GST inclusive			
Estimated total value will appear automatically once you put information in rows above.			
Mark clearly if there is no information to disclose.			

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### All Other Expenses\*\*

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts*

### All Other Expenses

Date	Cost (\$)**** (exc GST / inc GST)	Nature ***	Comment / explanation ***	Location
31/10/2016	1,385.22	SSPA conference		Christchurch
31/12/2016	287.54	Clear symposium fee		St Petersburg, USA
31/05/2017	320	APC renewal	registration in professional body	
<b>Total other expenses</b>	<b>\$1,992.76</b>			

<b>Notes</b>				
* Headings on this tab will be pre populated with what you enter on the Travel tab				
** Include eg phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else				
*** Delete what's inapplicable. Be consistent - all GST exclusive or all GST inclusive				
*** e.g. subscription part of employment agreement, development as agreed with SSC				
Total cost will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose.				