a component of GeaR OVPR eResearch Portal

Date: Monday, July 24, 2017 12:14:13 AM
View: SF: Basic Information UGA v2

Print Close

# Section 1 - Basic Information

| | | |
|---|---|---|
| 1. | * **Title of Study:**<br>**New Zealand's Social Justice and Indigenous Mental Health** | If the study is/will be funded, the IRB recommends matching the title in the funding proposal. |
| 2. | * **Short Title:**<br>New Zealand's Social Justice and Indigenous Mental Health | This can match the long title or be shortened if your project uses an acronym or nickname; however, all system generated lists, searches, and documents (including approval letters) will show the short title. |
| 3. | **Principal Investigator (faculty or senior staff only - see help):**<br>Desiree Seponski | Only UGA faculty and selected staff members (senior staff) are eligible to serve as PI. See the policy for more information: http://research.uga.edu/documents/eligibility |
| 4. | * **Does the Principal Investigator have a financial interest related to this research?**<br>Yes ◉ **No** | See the policy for more information: https://research.uga.edu/docs/policies/compliance/hso/PP_Financial%20Conflicts%20of%20Interests.pdf |
| 5. | * **Are you requesting determination if your project meets the definition of human subjects research?** ○ Yes ◉ **No**<br><br>**Are you requesting determination if your project meets the criteria for developmental review?**<br>○ Yes ◉ **No**<br><br>**Will an external IRB act as the IRB of record for this study?**<br>○ Yes ◉ **No** | If you are not sure if your project needs IRB review, choose "Yes" in the first question. A form will open and provide prompts to guide you through an initial assessment to see if your project needs IRB review.<br><br>If you are seeking external funding and the sponsor or the Office for Sponsored Programs requests for IRB approval but you are not ready to create materials for the human subject research activities, choose "Yes" in the second question. A form will open and provide prompts to guide you through an initial assessment to see if you can receive a letter from the IRB without completing a full submission for review.<br><br>If you are collaborating with other institutions and the collaboration model involves review by a central IRB, and UGA is not the lead institution, choose "Yes" on the third question. Be prepared to submit information that the other IRB will review. |

View: UGA SF: Project Funding Details

Project Funding Details

**1.0** **Identify below if the study is/will be supported in whole or in part. If there is/will be funding, indicate if this is by external or internal funds. If the funding has not been awarded yet, mark pending. Check all that apply.** ***If "No funding" is marked, continue to the next page.***

If study will be funded by an external sponsor, be sure to mark additional boxes to indicate if UGA is the primary awardee or not and to indicate if the award is pending.

Funding Status:

- ☐ No Funding
- ☑ **Externally Funded**
- ☐ Internally Funded
- ☐ Pending
- ☐ Primary Awardee is UGA
- ☐ Sub-Award or Sub-Contract to UGA

**2.0** **Identify each funding source.**

The IRB must review any funding proposal, contract, or sub-contract for congruence with the description of human subjects activities described in this submission. The funding proposal or draft contract must be provided.

| Funding Source | Sponsor's Funding ID | Grants Office ID | Attachments |
|---|---|---|---|
| INSTITUTE OF INTERNATIONAL ED | | | Fulbright Grant AwardAccepted grant proposal |

**3.0** **Name of Project and/or Project PI if different from this IRB submission.**

**Indigenous and decolonizing psychology in New Zealand**
**Project PI: Lorien Jordan**

**4.0** **Describe the scope of this IRB submission compared to the grant proposal (sub-award or statement of work) related to this project.**

Scope of Application:

- ☑ **All human subjects activities in the grant proposal are covered in this IRB Application.**
- ☐ Not all human subjects activities in the grant proposal are covered in this IRB Application; however, these activities will be covered in future UGA IRB Application(s).
- ☐ Not all human subjects activities in the grant proposal are covered in this IRB Application; however, these activities have been covered in another UGA IRB Application. Identify the UGA PI (if different from PI of this IRB Application) and the IRB Project Number below.
- ☐ Not all human subjects activities in the grant proposal are covered in this IRB Application; however, these activities have been or will be reviewed by another institution's IRB. Identify the PI and name of the other institution below.
- ☐ Other, please explain.

**5.0** **Provide any additional information as requested above.**

**The grant is a Fulbright award for study and research in New Zealand.**

View: UGA SF: Study Team Members

Study Team Members

**1.0**

**Identify each UGA faculty, staff, or student who will be engaged in the conduct of human research. Do not select the PI again.**

| | Name | Roles | Financial Interest | Involved in Consent | E-mail | Phone | IsStudentProject |
|---|---|---|---|---|---|---|---|
| View | Lorien Jordan | CO-INVESTIGATOR DATA ANALYST RESEARCH COORDINATOR | no | yes | lorienj@uga.edu | 706-542-4831 | yes |

**2.0**

**Identify non-UGA collaborators* who will be engaged in the conduct of human research.**

| Name | Email | Organization |
|---|---|---|
| There are no items to display | | |

**Submit an Individual Investigator Agreement for all study personnel with an institution that does not have an assurance with the Office for Human Research Protections or OHRP (typically, local schools, private doctors, clinics).*

If the collaborator has not completed human subjects research training, contact the Human Subjects Office (irb@uga.edu or 706-542-3199) to get a User-ID for CITI training. Note: The Individual Investigator Agreement is not required for projects that will be submitted for Exempt determination (see Study Scope page).

View: UGA SF: CITI Training Records

Study Team Members CITI Training Records

**1.0**

**Principal Investigator (PI):** Desiree Seponski

**Job Title:** ASSISTANT PROFESSOR

*Please note: The training records update three times daily. Depending on when the course is completed or updated, the record may not be uploaded until 24 hours later.*

**PI CITI Courses:**

| Stage | Group | Date Taken | Expiration Date |
|---|---|---|---|
| 1 - Basic Course | Social & Behavioral Research | 4/26/2006 | 4/26/2011 |
| 2 - Refresher Course | Social & Behavioral Research - Children & International | 2/25/2015 | 2/25/2020 |
| 1 - Basic Course | Social & Behavioral Research - Children & International | 2/9/2010 | 2/9/2015 |
| 2 - Refresher Course | Social & Behavioral Research | 3/21/2011 | 3/21/2016 |
| 3 - Refresher Course | Social & Behavioral Research | 2/29/2016 | 2/28/2021 |

If a record does not display for someone that has completed training, try removing/deleting that person and adding them again on the Basic Info page (PI) or Study Team Member page.

**2.0**

**Study Team Members:**

| Person | Group | Stage | Expiration Date |
|---|---|---|---|
| Lorien Jordan | Social & Behavioral Research - Children & International | 1 - Basic Course | 6/26/2020 |
| | Social & Behavioral Research | 1 - Basic Course | 9/2/2018 |

If any study team member including the PI has either not completed training or has not linked previously-completed training to a valid UGAID, the record will show "There are no items to display".
The application will not successfully submit to the IRB if the training requirement is not met. Likewise, if training has expired and a refresher course has not been completed or the training will expire in less than 90 days, the application will not sucessfully submit to the IRB.

SF

View: SF: Study Scope

# Study Scope

| | | |
|---|---|---|
| **1.0** | **Will you recruit or conduct the study at a non-UGA agency/institution/facility (i.e., referred to as an External Site) where you do not normally have research privileges?**<br>◉ **Yes** ○ No | Answer "Yes" if you will recruit from a local public or private school, medical practice, community agency/organization, or will conduct your procedures at any of these. |
| **2.0** | **Does the study do any of the following:**<br>▪ **Specify the use of an approved drug or biologic?**<br>▪ **Use an unapproved drug or biologic?**<br>▪ **Use a food or dietary supplement to diagnose, cure, treat, or mitigate a disease or condition?**<br>▪ **Use a food or dietary supplement only to evaluate the dietary supplement's effect on the structure or function of the body?**<br>○ Yes ◉ **No** | |
| **3.0** | **Does the study do any of the following:**<br>▪ **Evaluate the safety or effectiveness of a device?**<br>▪ **Use a humanitarian use device (HUD)?**<br>○ Yes ◉ **No** | |
| **4.0** | **Check all that apply:**<br>☑ **Project is Exempt (see Help Text on right)**<br>☐ Internet Research<br>☐ Research activities are limited to analysis of data<br>☐ Deception, concealment, or incomplete disclosure<br>☐ HIPAA (Protected Health Information)<br>☐ Blood Sampling/Collection<br>☐ Genetic Analysis<br>☐ DXA/X-Ray<br>☐ More than moderate Exercise<br>☐ Electrical Stimulation<br>☐ Clinical Trial<br>☐ Data/Tissue Repository | Be sure to mark the first box if the study may meet criteria for exemption. More information about exemption is available in the Policy and Procedure: Exempt Review in the Library or on the website at http://research.uga.edu/hso/irb-guidelines/ |

View: UGA SF: External Sites

External Sites

**1.0** **Identify each external site where the investigator will conduct or oversee collaborative research or where the investigator will recruit subjects and conduct research activities.**

| Site Name: | Contact Name: | Contact Phone: | Contact E-mail | Attachments |
|---|---|---|---|---|
| Massey University | Mark Cleaver | +64 (06) 356 9099 ext. 83485 | M.Cleaver@massey.ac.nz | Massey University Letter of Invitation |
| The Family Centre | Charles Waldegrave | 64-4-569-7112 | waldegrave.c@fc.org.nz | Family Centre Letter of Support |

View: UGA SF: Exempt Categories

Exempt Categories

**1.0** **Choose any federally-defined category/ies that apply to your study. (You may choose more than one.) See Help text on the right.**

Exempt Category:

DHHS - Exempt 2: Research involving the use of educational tests (cognitive, diagnostic, aptitude, achievement), survey procedures, interview procedures or observation of public behavior, unless:

(i) information obtained is recorded in such a manner that human subjects can be identified, directly or through identifiers linked to the subjects; and (ii) any disclosure of the human subjects' responses outside the research could reasonably place the subjects at risk of criminal or civil liability or be damaging to the subjects' financial standing, employability, or reputation.

If your study has federal funding, only the DHHS categories may be used.

For all other projects, review the DHHS categories first. If none apply, review the FLEX categories below.

NOTE:

DHHS Exempt 2 can only be used in studies that involve children, if the activities are limited to observation of public behavior (e.g., in public parks or at public sporting events.)

DHHS Exempt 4 can only be used if part or all of the study is limited to analysis of existing specimens/datasets. It should not be used for analysis of data collected during the currently proposed project.

Please review the Policy and Procedure: Exempt Research for additional guidance. It is located in the Click IRB Library under SOPs.

**2.0** **If the study is not federally funded, choose any institutional category/ies that apply to your study.**

There are no items to display

These categories should only be chosen if none of the DHHS categories apply. Category 8 is for projects that do not involve collection of data from subjects; it should be used only for projects where identifiable data or datasets or specimens not collected specifically for the project will be

| | | |
|---|---|---|
| | | analyzed. |

View: UGA SF: Human Research Participants

Human Research Participants

**1.0** **Click "Add" to provide a general description of the targeted participants. See Help text on the right for definition of human subject.**

| | Targeted Population | Targeted Gender | Age or Age Range | Total Number / Range |
|---|---|---|---|---|
| View | Pscyhologist, therapists, and social workers in New Zealand | male and female | 21+ | 25-50 |
| View | Master's level clinical psychology students in New Zealand | male and female | 21+ | 10-20 |

Human Subject: A living individual about whom an investigator obtains (1) data through intervention or interaction with the individual or (2) identifiable private information. NOTE: if you are not sure if your project involves human subjects, go back to the Basic Information page and request for a determination of human subjects research by answering "Yes" to the first question in Section 5.

Samples of targeted population responses: (e.g., healthy adults from the general population, children enrolled in an after-school program, adolescent females with scoliosis.)

If the target age is adults (in Georgia, it is acceptable to choose "18+" as the target age.

The "Total Number/Range" should include the anticipated number of those who will give consent but may fail screening (if research involves pre-screening participants) and other reasons for attrition (e.g., withdrawals or termination by researchers).

**2.0** **Identify the inclusion and exclusion criteria. If there are two or more targeted populations, identify eligibility criteria for each.**

**Inclusion Criteria:**

To participate, respondents must be either a professional and practicing mental health service provider (i.e., family therapist, social worker, counselor, or psychologist) or a current master's level student in a mental health training programs in New Zealand. All participants must be over the age of 21.

It is not necessary to list exclusion criteria as the opposite of inclusion criteria. Use these fields to narrow or refine the general description provided in Q1.

| | | |
|---|---|---|
| | **Exclusion Criteria:**<br>Respondents are not eligible to participate in the study if they are not actively enrolled in a training program or do not currently see clients, if they cannot read the online survey, and if they do not have access to the internet. | |
| **3.0** | **Describe how potential participants will be initially identified and how eligibility will be determined.**<br>Potential participants will be identified through snowball and convenience sampling, both through word of mouth (utilizing contacts made in New Zealand and through the Family Centre), and email invitation.<br><br>Eligibility requirements will be provided in the invitation to participate and potential participants will determine their eligibility. | Possible methods of identification include public record review, private medical or school record review. If individuals will self-select by reviewing the eligiblity criteria listed in the recruitment materials, state this. Or describe the process for screening by phone, in-person or e-mail, or review of records. |
| **4.0** | **If the research will exclude a particular gender or minority group, provide justification.** | When appropriate, provide citations or references to support the justification. |
| **5.0** | **Describe any incentive/compensation for participation.**<br>Survey participants will be offered a $5 incentive for participation in the survey. They will have the option to click a link at the close of the survey which takes them to a separate survey page. In this page they will enter the appropriate information to receive the $5. All banking transactions in New Zealand is done electronically. Each person has a unique bank number that is given to payers. The name, address, phone number are not needed to make these payments; only the number. This is a safe and typical practice in New Zealand.<br><br>Each interview participant will be given a gift card for NZD25 (about $18 USD). | Indicate the form of incentive/compensation (e.g., monetary payment by check, gift card, services without charge, reimbursement for travel cost.) If offering extra class credit, describe the available non-research alternative of comparable time and effort. |

View: UGA SF: Vulnerable and/or Special Populations

Vulnerable and/or Special Populations

| | | |
|---|---|---|
| **1.0** | **Check any/all that apply.**<br>Population:<br>☐ Pregnant women, neonates, or fetuses.<br>☐ Prisoners<br>☐ Minors<br>☐ Mentally-disabled/cognitively-impaired/severe psychological disorders<br>☐ Physically-disabled<br>☐ Terminally ill<br>☐ Economically/educationally disadvantaged<br>☐ A specific group based on religion, race, ethnicity, immigration status, language, or sexual orientation<br>☑ **Students/Employees**<br>☐ Other (please describe) | If you are using a UGA student research pool and pool guidelines require an educational debriefing, please attach the debriefing to the supporting documents page and label it "Educational Debriefing". |
| **2.0** | **Provide justification for including the group(s) checked above in this particular study.**<br>This study will include students in a Master's program in psychology, social work or mental health therapy, to include multiple age ranges and different employment experiences. The research will not have influence on the student's grades, class standing, or graduation. | |
| **3.0** | **Describe the working relationship between any researchers and the participants, as applicable.**<br>All potential research participants, and their academic programs (professors, advisors, etc) are unknown to the researcher. | A working relationship may exist between a researcher and his/her own students or employees. |
| **4.0** | **Describe the safeguards to protect the rights and welfare of these participants and to minimize any possible coercion or undue influence.**<br>Recruitment will be through emailed flyers. Once the email is sent out, the student's will be able to decline reading the email. The incentive of a $5 cash incentive or $25 (NZD) gift card should not be unduly influential, as it is a low sum for most of New Zealand's population. Throughout the consent process and interview, interviewed participants will be able to ask questions needed for clarification. For survey respondents, the Co-PI (Lorien Jordan) contact information will be made available in case the respondents need clarification. | For example, assess the amount of payment and how/if it will present undue influence for the financially disadvantaged. For minors or people with cognitive impairment or educational disadvantage, describe how you will ensure participants' understanding of the study (e.g., by using advocatesduring the consent process). To mitigate a working relationship, consider use flyers to recruit participants instead of directly approaching your own staff or students. |

View: UGA SF: Recruitment Methods and Procedures

Recruitment Methods and Materials

**1.0** **Will you recruit (invite) individuals to take part in your study?**

○ Yes ◉ **No**

Recruit means to provide information about the study and invite people to take part. Any study that involves interaction with subjects should have a well-defined recruitment process. If you answer "yes", you must submit materials below.

**2.0** **Describe when, where, and how participants will be initially contacted.**

The proposed study will begin upon IRB approval. The research assistant is in Wellington, New Zealand from January 2017-December 2017 where she will recruit participants and collect data.

Potential participants will be identified through snowball and convenience sampling, both through word of mouth (utilizing contacts made in New Zealand, and Massey University and the Family Centre), and email invitation. Email invitations will be sent to invite participation to the four largest professional organizations in New Zealand (these are: the New Zealand Association of Counselors, the New Zealand Association of Family Therapy, the Aotearoa Association of Social Workers, and the New Zealand Psychologists Board). Second, emails will be sent out to professors of psychology, counseling, and social work from the five major colleges for mental health education in New Zealand (these are: the University of Canterbury, Victoria University, the University of Waikato, Auckland University of Technology, and Massey University).

An email (Appendix A2) will be sent to universities and psychological associations with a flyer (Appendix B2) inviting participation in the study. The flyer describes the project, the value of participant participation, and informs participants that the study is completely voluntary.

Once a participant completes the online survey (Appendix F) they will be asked if they would like to be interviewed for the qualitative portion of the study (Appendix H). All survey participants have the ability to participate in the interviews.

Methods of recruitment could include, but are not limited to: In person, Phone call, flyers, brochures, bulletin boards, letters, social media, media advertisements (e.g., newspaper, radio, TV announcements), research pool project listing systems (e.g., SONA).

**3.0** **Describe any follow-up recruitment (e.g. multiple attempts/contacts for the purpose of inviting someone to participate).**

A follow-up email (Appendix C) will be sent one month following the original email to remind potential participants of the invitation to participate.

**4.0** **Recruitment Materials: (add all to be seen or heard by subjects)**

| | Document | Category | Date Modified |
|---|---|---|---|
| View | Appendix A2- Revised Email Particpation Letter(2) | Recruitment Materials | 3/23/2017 |
| View | Appendix H- Link for Interview Recruitment.doc(0.02) | Recruitment Materials | 1/12/2017 |
| View | Appendix B2- Flyer for Recruitment(2 ) | Recruitment Materials | 3/23/2017 |
| View | Appendix C- Follow-up Email for Recruitment.doc(0.01) | Recruitment Materials | 1/12/2017 |

Add all materials to be seen or heard by subjects. All file types are supported.

View: UGA SF: Consent Process and Materials

Consent Process and Materials

**1.0** **Select the applicable option(s) below to describe the consent process/es for this study.**

| | | |
|---|---|---|
| ☑ | **Informed consent will be obtained and documented** | **The consent process includes all elements of consent and participants will sign a consent document.** |
| ☑ | **Signatures will not be obtained on consent documents** | **Participants will not physically sign a document as part of the consent process.** |
| ☐ | Informed consent will not be obtained or some or all elements will be waived or altered | There will not be a consent process or the consent process will not include all elements of informed consent. |

If there are multiple consent processes (for different subject groups or for separate phases of data collection), you may mark more than one, as applicable. If the study involves deception or incomplete disclosure, indicate that consent will be waived or altered. For data collection via the Internet, indicate that participants will not sign consent documents.

**2.0** **Describe how, where and when informed consent will be obtained from research participants.**

Survey: The survey consent document (Appendix D2) will be the first page of the online survey (Appendix F). It will instruct the participant that by submitting the survey they are consenting to participation. They will have the option to print off the consent form for their records.

Interviews: Written informed consent (Appendix E) will be obtained when participants meet with Co-PI, before beginning the interview. Participants will have the option of reading and signing the consent form, or having the Co-PI read the consent form to them before signing it. The Co-PI will sign the consent form as a witness to the participants' consent.

Where one or more processes will be used (e.g., no signature for an online consent but signed forms for interviews of some survey participants), describe each process separately. If there are discrete subject groups (e.g., minors and adults), describe each process (e.g., parental permission, minor assent, adult consent) separately. See Policy and Procedure: Informed Consent Process for Research in the Library for additional guidance.

**3.0**

**Consent Forms:**

**Important Note:** The IRB strongly recommends the use of consent templates that are available on the consent materials page to ensure that all the elements of informed consent are included (per 45 CFR 116). If more than one consent document will be used, please name each accordingly.

**Refer to the following templates:**

Consent Template - Parental Permission Form
Policy and Procedure: Informed Consent Process for Research
Consent Template - Minor Assent
Consent Template - Consent Form (with signature)
Consent Template - Telephone Eligibility Screening Consent Script
Consent Template - Consent Cover Letter (no signature)
Consent Template - Consent Form for Use of Data Already Collected (Artifacts)

Guidance and policies and procedures for informed consent can be found in the IRB Library. _

**Attach consent forms below:**

| | Document | Category | Date Modified |
|---|---|---|---|
| View | Appendix D2- Revised Survey Consent v3(0.04) | Consent Form | 3/29/2017 |
| View | Appendix E-Interview Informed Consent Form v2.doc(0.02) | Consent Form | 2/3/2017 |

View: UGA SF: Research Design, Methods and Procedures

Research Design, Methods and Procedures

| | | |
|---|---|---|
| **1.0** | **Brief Description (see Help)**<br>New Zealand's unique political and bicultural history developed out of a legacy of colonialism and increasing attention and recognition of indigenous traditions. Historically, psychotherapy in New Zealand is dominated by values, principles, and theories relevant in the sociocultural context of the United States. In this complex context, mental health practitioners have since developed a continuing commitment to bicultural practice, human rights, and social justice. Therapeutic attendance to the needs of a bicultural society is interwoven with the sociopolitical development of therapists and the process and goals of social justice.<br>The overarching aim of this study is to examine what therapeutic social justice is in a bicultural nation, how is social justice achieved, and how therapists' political identities relate to the work they do. Both the success and challenges of social justice work will be explored. Expected barriers will be both internal and external, while motivations will stem from personal value systems, experiences of injustice, and participant's sociopolitical development. Goals are to develop methods of training and support for therapeutic focus on justice, community healing, and wellbeing, and decrease barriers to social justice oriented therapy. This study has cross-cultural implications to serve as an in-situ opportunity to learn from and adapt social justice methods. The guiding research question for this study is, "How do New Zealand's therapists develop and implement a social justice orientation?" This question will merge quantitative and qualitative data collected from therapists within New Zealand. | Summarize the overall research question and the primary objectives.<br><br>If the project does not involve a systematic investigation (e.g., biography) or is not designed to contribute to generalizable knowledge (e.g., oral history, quality assurance), request for a determination of human subject research by answering "Yes" to the first question in Section 5 on the Basic Information page (first page of the submission). |
| **2.0** | **Research Design and Methods**<br>**Describe the overall research design and method(s) of data collection. Also, identify specific factors or variables and, if applicable, treatment and control conditions or groups.**<br>The current study will use a sequential mixed-methods design. Quantitative data from online surveys (see Appendix F) will precede and inform qualitative interview (Appendix G) and observational data collection and analysis. Interviews will be digital-audio recorded with the SONY ICD PX333 Digital Voice Recorder which requires 2 AAA batteries (easily accessed in New Zealand). The proposed study will begin in spring of 2017, upon IRB approval, and will be conducted in Wellington, New Zealand where the Co-PI is on a yearlong Fulbright award. | If groups or conditions will be assigned, specify the number of research participants that will be assigned to each condition or group. |
| **3.0** | **Duration of Participation and Study Timeline**<br>**Describe the time commitment per activity per individual subject and provide the estimated total duration of participation. If known, also describe the anticipated duration to enroll all study subjects and the estimated time until completion of primary analyses.**<br>Data collection will commence upon receipt of IRB approval, and conducted by the Co-PI (Lorien Jordan). Once begun, data collection is expected to take from 3-6 months in the beginning of 2017. Observations at the Family Centre will continue throughout data collection, ending by November 2017. Primary analysis will be completed on an ongoing basis. Final analysis is expected to be completed by December 2017.<br><br>Participants' expected time commitment per activity: The online survey (Appendix F) should take no more than 15-30 minutes to complete. Each interview (Appendix G) should take 1.5 hours per participant. Once the interview is completed, participation is complete but participants will be offered the opportunity to member check their interview if desired. | |
| **4.0** | **Procedures**<br>**Describe in detail, and in sequence, all study procedures from the perspective of the participant. Begin with any procedure that involves interaction or collection of data to determine eligibility, if applicable. Separate any procedures that are** | Practice is the exercise of an occupation or a profession; activities |

**part of regular practice from procedures that are specific to this research study. If procedures are long and complicated, use a table, flowchart or diagram to outline the study procedures.**

1. The Co-PI (Lorien Jordan) will send recruitment emails (Appendices A2, B2, C) to New Zealand psychological associations and training programs.
2. The emails (Appendices A2, B2, C) will provide potential participants with information about the project, and a link to the research survey (Appendix F).
3. Once a participant has entered the survey, they will read the consent form (Appendix D2), and by clicking to continue to the survey, consent will be obtained.
4. The participant should spend 15-30 minutes to complete the survey. Once completed they will have the opportunity to click a link to provide their information for the $5 incentive (which is de-identified from the survey) and asked to participate in a follow-up, in person, interview.
5. If the participant chooses to respond, they enter their contact information and unique identifier to schedule an interview (Appendix H).
6. Participants who chose to end their participation with the survey have no further commitment to the project.
7. During the hour to one and a half hour long interview (Appendix G), informed consent (Appendix E) will be reviewed with each participant who will sign the Co-PI's copy and given a copy for themselves.
8. The Co-PI will conduct and will record the interviews with a digital audio recording device, in person at a location of the participants choosing.
9. Participants will be given the incentive after completing their interviews and thanked for their participation.
10. Participants will have the opportunity to member-check their interview transcripts following the transcription process.

that are part of "practice" are conducted with all members of a population whether or not they consent to participate in research.

Research activities are voluntary, must follow a documented protocol, and are conducted under specific conditions in order to draw generalizable conclusions.

A project may use a combination of practice and research in order to reach desired objectives.

**5.0 Data Analysis**

**Describe the data analysis plan, including any statistical procedures. For qualitative studies, specify the proposed analytic approaches.**

Quantitative data (Appendix F): Preliminary analysis. Analysis will include the organization and entering of the data into SPSS. Descriptive statistics will be used to examine the basic features of the results. Correlation coefficients will be performed to understand the relationships among variables.
Main analyses. Linear regression analyses will be conducted to test the influence of sociopolitical variables on social justice variables. Sociopolitical variables include psychological engagement, public service motivation, and belief in a just world. Social justice variables include social justice attitudes, social justice perceived behavioral control, social justice norms, and social justice intentions.

Qualitative data (Appendix G): Constant Comparative Analysis. Interviews will be fully transcribed into word and uploaded into MAXQDA, then all qualitative data will be analyzed following Charmaz's (2006) constant comparative approach (CCA). In CCA coding stages reduces data until codes become connected, themes are developed, and categories established. These stages include: Initial coding: first phase of analysis where I will code with gerunds (noun forms of verbs) and focus on describing the data, Focused coding: Second phase of analysis to capture and synthesize significant themes in the creation of core categories, and Theoretical coding: The final phase to analyze the ways in which the categories relate to each other.

Data Integration of Qualitative and Quantitative Data (Appendices F, G): Data integration will occur once both sets of data have been analyzed. Merging the data will occur through side-by-side comparison and presented in the discussion section address the overarching research question.

If data or specimens will be banked for future use, describe where/how these will be stored and accessed and how they may be used/analyzed. If analysis will be conducted by investigators outside UGA, be sure to include these sites and investigators in the corresponding submission forms.

View: UGA SF: Data Collection Instruments and Measures

Data Collection Materials

**1.0**

**Click "Add" to list, describe, and attach all the materials that will be used to collect and record data/information for this study.**

| | Instrument Name | Instrument Description | Participant Groups who will Complete | Attachment |
|---|---|---|---|---|
| View | Semi-structured Interview Protocol | 60-90 minute long semi-structured interview to follow up for deeper understanding of social justice. | All participants who elect to participate. | Appendix G-Interview Guide .doc(0.01) |
| View | Social Justice Survey | 6 demographic questions and 44 questions about social justice, including: Sociopolitical variables include psychological engagement, public service motivation, and belief in a just world. Social justice variables include social justice attitudes, social justice perceived behavioral control, social justice norms, and social justice intentions. | Al participants will complete | Appendix F-Survey .doc(0.01) |

Data Collection Materials may include, but are not limited to: surveys, interview guides/questions, questionnaires, focus group guides/questions, observation guides, bio-metric measure recording sheets. Do not list equipment such as audio/video-recording devices, EKG, Ultrasound.

View: UGA SF: Risks and Benefits

Risks and Benefits

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| **1.0** | **If there is collection of information that could place a participant at risk of criminal or civil liability or damage a participant's financial standing, employability, or reputation, mark any box(es) that apply below. If information to be collected is not senstive, do not mark any. The list below is not exhaustive but represents common elements or procedures in research where the primary risk is potential harm associated with breach of confidentiality.**<br>Collection of sensitive information in surveys or interviews. | If the study includes collection of identifiable sensitive information (e.g., mental or physical health, drug/alcohol use, sexual identity or behaviors, religious beliefs or practices), then a breach of confidentiality may be the primary risk for participants. |
| **2.0** | **Describe in detail the nature and degree of risk associated with participation. Address any items marked above in detail. Include risks associated with physical procedures/interventions and procedures and interventions that may cause psychological harm.**<br>In the present study, there is no more perceived risk than might be expected for a person describing personal thoughts and experiences of social justice and indigenous psychology than in general. No social, legal, economic, physical discomfort, or stress is expected. Risks associated with the interviews may lead to some psychological discomfort as the participants think about their experiences and challenges as a therapist. Participants may recall client's experiences of injustice that they have encountered in their clinical work, which may have a negative effect on them in their clinical work after the interview. Some participants may not want to fully disclose their challenges working as therapists or student therapists. However, the risk of harm or discomfort is not expected to be more than in daily life or from routine class or clinical supervision.<br><br>In general, additional risks associated with online surveys, include the potential for the survey to seem burdensome for participants' time; online surveys cause potential risk of data breach. Additionally, and specifically for this project questions about the beliefs and values of participants might appear to be intrusive in the personal values of participants which may cause discomfort. | Be sure to list all study procedures involving interaction with subjects, intervention with subjects, and collection of data. This list should match the procedures section on the Research Design, Methods and Procedures page and the study consent document, if applicable. |
| **3.0** | **Describe the measures that will be taken to minimize each of the potential risks/harms identified in questions 1 and 2.**<br>The survey was initially kept as short a possible to minimize the participant's time commitment, and should only take 15-30 minutes to complete. If the time becomes too much, the participants have the option to opt out, by simply closing the survey and not completing. The surveys will be conducted through the University of Georgia's Qualtrics platform which has SSL encryption. The surveys and participation are confidential, with each survey being given a unique identifier, and no identifying information will be asked for (if only participating in the survey portion). Questions were purposefully written with a neutral voice, to minimize value-judgments, however, if a participant does not want to answer a question, they will have the option to skip to the next question.<br><br>During the interviews, to minimize psychological stress, questions will be presented in a semi-structured format. All interviews will be conducted in such a way that (1) the participant is able to proceed at her/his own pace, and (2) the participant is able to withdraw at any time. Should a participant experience moderate to extreme amounts of stress, (s)he will be provided with referrals to psychotherapy resources. Time will be spent at the end of the interview to answer any questions the participants might have. For confidentiality purposes, the participants surveys and interviews will be linked through an unique identifier, and their personal contact information will be kept in a separate document. | Measures to mitigate risk associated with breach of confidentiality (if any are identified in Q1) include using paper surveys/questionnaires, limiting identifiable information provided with data, or using coding procedures to replace direct identifiers with codes/pseudonyms. Lab safety protocols, appropriate eligibility criteria, and monitoring for safety may be measures to mitigate physical and psychological risk. |
| **4.0** | **Describe any anticipated direct benefits to participants. If there are none,** | |

**please state so.**
It is expected that some participants will gain positive psychological benefit by talking about their experiences in working with clients and their personal commitment to social justice and indigenous well-being. Participation might encourage participants to reflect on their motivation for conducting clinical work. This could be a positive benefit as it may reinforce for the participants the reason they are engaged in clinical work. Participants might also experience positive benefits from assisting in a research study devoted to better understanding the unique justice oriented position of New Zealand's mental health practices.

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| **5.0** | **Describe any anticipated benefits to others (e.g., societal) that may result from the research. Describe the generalizable or transferable knowledge that may result.**<br>This study is of benefit to the larger scientific community; it will add to the knowledge about the motivations, commitments, and experiences of social justice mental health clinicians, in a global context. This knowledge can be used to further improve the training of therapists and mental health professionals cross-culturally. It can also be used to develop policies about training and mental health practices. | The IRB must determine that benefits outweigh risks in order to approve research. If there is no or little risk, there can be fewer anticipated benefits.This response must match the study consent document, if applicable. |

View: UGA SF: Confidentiality and Privacy

Confidentiality and Privacy

**1.0** **Will the researchers collect or record any direct identifiers with the data (e.g., names, addresses, telephone numbers)?**

- ○ No. Skip to Q5
- ◉ **Yes. Complete Q2-4**

If the research activities are limited to analysis of de-identified datasets or specimens, request for a determination of human subject research by answering "Yes" to the first question in Section 5 on the Basic Information Page (the first page of the submission.)

For no risk studies or studies where sensitive information are not obtained, it is acceptable to use direct identifiers. However, if there is potential risk associated with a breach of confidentiality, consider utilizing a coding procedure to replace direct identifiers with codes or unique study IDs.

**2.0** **Indicate which of the direct identifiers below will be collected or included with the data:**

- ☑ **Audio-Recordings of Participants**
- ☐ Postal Address
- ☐ Email Addresses
- ☐ Videos of Participants
- ☐ Telephone Numbers
- ☐ Photographs of participant in which he/she is identifiable
- ☐ Full Names

**3.0** **Will the researchers retain direct identifiers after data collection is complete?**

◉ **Yes** ○ No

**4.0** **If the answer to Q3 is yes, why is it necessary to retain direct identifiers after completion of data collection?**

Direct identifiers will be used for member checking of final manuscripts, and to link each participants interview with the survey taken.

Direct identifiers will not be kept with the data collected however, and each participant will be given an unique code to identify their interview with their survey. The key for the codes will be placed in a data file, maintained on a finger-print locked computer.

No direct identifiers will be used in the production of manuscripts or data

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| | dissemination. Participants will be informed that their responses are confidential, and that their names will not be connected to their interview responses in final manuscripts. | |
| **5.0** | **Will the researchers use a coding system and/or will the data be collected via the Internet?**<br>◉ **Yes** ○ No | Data collection methods via the Internet include, but are not limited to: online data collection host/tool such as Qualtrics or SurveyMonkey, social media. websites. |
| **6.0** | **Describe the coding system that will be used to link the code (pseudonym or study ID) to the participant (e.g., code key or master list). If data are collected via the Internet, describe what indirect identifiers may be collected (e.g., IP addresses).**<br>Coding system for survey and interview data: Each participant will be given an unique code (for example NZ1) when they begin the survey. When they click on the link to participate in the interview, they will be taken to a separate page not linked with their survey. They will be asked to write their personal contact information and their unique code. In the interview, the recording will begin with the Co-PI stating the participant's code on the recording, rather than their name. The master list of codes and identifying information will be kept on a separate list in a finger-print protected computer.<br><br>The survey will be conducted through Qualtrics, an internet survey provider that uses encrypted internet security. IP addresses may be included in the data collected, and given that internet communications are insecure, there is a limit to the confidentiality that can be guaranteed owing to the nature of technology. To protect confidentiality, the Co-PI will utilize Qualtrics's option to "anonymize responses" which will strip all IP addresses from surveys. Any IP addresses inadvertently received by the Co-PI will be erased upon receipt.<br><br>Once all participants are offered the opportunity to member check their interview transcripts, any identifiable information (including: audio recordings, personal contact information) will be erased. Pseudonyms will be used when reporting final results in manuscripts to protect the confidentiality of the participants and all identifiers or identifying information will be removed in written reports. | Many Internet hosts/tools offer a way for investigators to have IP addresses stripped before data are downloaded by the researcher. If this is available, the IRB suggests using such tools. If this is not available, or not utlized, be sure to acknowledge that IP addresses may be included in the data and provide resonses to Q7-9. |
| **7.0** | **If a coding system is used or data are collected via the Internet, will the link/indirect identifier be retained after data collection is complete?**<br>◉ **Yes** ○ No | |
| **8.0** | **If the answer ty Q7 is yes, why is it necessary to retain the link/indirect identifier?**<br>It is necessary to keep indirect identifiers so the researchers can follow-up with the participants, offer member checks, and compare across participants and over time. During the writing and publication/presentation processes following the data collection, the researcher will encourage the participants to member check and approve the researcher's interpretations. | Common reasons to retain a link include but are not limited to: multiple data sources, data collected over multiple timepoints. |
| **9.0** | **Describe how long the direct/indirect identifiers or the link will be retained, where and how this information will be stored, and what security provisions will be taken to protect the data. If information that associates a person with his/her data will be retained after data collection is complete, all potential uses of this information must be described here and in the consent documents.**<br>All surveys, interviews, transcripts and interpretations will be kept on a password and finger-print protected computer (Lenovo Think Pad Yoga), in a locked cabinet only | If there is risk associated with a breach of confidentiality, the IRB recommends that direct identifiers or links between the participant and his/her |

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| | accessible by the Co-PI.<br><br>Once all interviews have been transcribed and member-checked by participants, the code master key list and audio recordings will be destroyed, and surveys and interviews will only be identified by their unique code identifiers. | data be destroyed at the earliest point possible congruent with the research design and plans for analysis. Note: For non-Exempt research, if the study involves minors and identifiable data will continue to be used/analyzed after the minor becomes an adult (18 in Georgia), consent must be obtained from the now-adult participant even if parental permission and assent were previously obtained. |
| **10.0** | **Is it reasonable foreseeable that the study will collect or be privy to information that State or Federal law requires to be reported to other officials (e.g., child or elder abuse) or ethically might require action by the research (e.g., suicidal ideation, intent to hurt self or others)? If "Yes", this must be described in the the consent documents.**<br>○ Yes ◉ **No** | If the investigator does not have a mandate to report such information, but the investigator will voluntarily breach confidentiality to report such matters, this must be declared here and in the study consent documents. |

View: UGA SF: Supporting Documents

Supporting Documents

**1.0 Attach supporting documents and any other study-related materials not specifically requested on previous sections.**

| Document | Category | Date Modified |
| --- | --- | --- |
| There are no items to display | | |

View: SF: Final Page

# Final Page

You have reached the end of the IRB submission form. When you are ready to submit to the IRB, follow the next steps carefully:

1. Click **Hide/Show Errors** to check for missing information. Address any errors.

2. Click **Finish** to exit the form.

3. **Important!** If you are the PI, click **Submit** on the next page. If you are not the PI, click **Notify PI to Submit** to send an e-mail to the PI indicating that the submission is ready to send to the IRB.