



Social Workers
Registration Board
Kāhui Whakamana Tauwhiro

CHANGE OF NAME

If you change your name you are required to notify the Social Workers Registration Board. Please complete the form below and mail to the Social Workers Registration Board with a **certified copy** of your marriage certificate or statutory declaration as evidence of your change of name.

FULL NAME: _____
(As entered on the Register)

REGISTRATION NUMBER: _____

NEW NAME: _____
(To be entered on the Register)

☐ I have attached a certified copy of my change of name details.

SIGNATURE: _____ **DATE:** _____

Mail to:

**Social Workers Registration Board
PO Box 3452
Wellington 6140**

CERTIFICATION:

When approaching an official to certify your documents please ensure that the criteria authorising official complies with ALL of the following:

- (1) Signs the copy;
- (2) Prints his/her name under the signature;
- (3) States his/her position or designation;
- (4) Endorses the copy with his/her official seal (where applicable);
- (5) Provides his/her postal address to enable the Board to seek verification;
- (6) Ensures that the certified copy being provided to the Board includes the statement "Certified true copy of original document sighted".

The full postal details of the certifier **MUST** be provided. If the certifier is not a Justice of the Peace, Solicitor or Notary Public the Board will require proof they have the legal authority to certify documents.

Statutory Declaration

I, _____, D.O.B. ____/____/____

of _____, _____

(Insert name, place of abode, occupation)

solemnly and sincerely declare that

(Insert facts, number paragraphs)

[illegible]

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

Signature of Declarant:_____

Declared at: _____, this _____ day of _____ 20____
(place) (date) (month)

Before me: _____
(Justice of the Peace)